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CONSTITUTION OF  
THE FC NORTHWEST INCORPORATED

**ARTICLE 1.0 – NAME**

The name of the organization shall be the FC NORTHWEST, Incorporated hereafter called “FCNW”.

**ARTICLE 2.0 – IDENTIFICATION**

The FCNW shall be identified with the colours of green, gold and white and a logo to be determined that will be known as APPENDIX I of the Constitution.

**ARTICLE 3.0 – PURPOSE**

To administer the “District” indoor/outdoor soccer programs for all members within the boundaries of FCNW District as outlined in Article 6.0.

**ARTICLE 4.0 – OBJECTIVE**

- 4.1 In co-operation with the member clubs, to foster and support the development of organized soccer for all participants.
- 4.2 To govern the playing of organized soccer in the District and to take all such steps as may be deemed necessary, or advisable, for preventing infringements of the laws of the game, or other improper methods or practices in the game, and for preventing it from abuses.
- 4.3 To promote and improve soccer coaching, officiating, and player skills in the District.
- 4.4 To co-operate with the Winnipeg Youth Soccer Association (WYSA), Manitoba Soccer Association (MSA), and the Canadian Soccer Association (CSA), in the development of soccer in the District, and to provide for the participation of District teams in official Provincial and National competitions.

**ARTICLE 5.0 – AFFILIATION**

FCNW shall be affiliated with the Canadian Soccer Association Incorporated, the Manitoba Soccer Association Incorporated, and the Winnipeg Youth Soccer Association Incorporated.

**ARTICLE 6.0 – BOUNDARIES**

The boundaries of FCNW shall be the area determined by the City of Winnipeg specified catchment area for all of the member clubs including the rural municipalities of West St. Paul and East St. Paul or any additional catchment areas approved by the Board or its affiliates from time to time.

## **ARTICLE 7.0 – DEFINITIONS**

The Association shall be defined to include an active governing board, as defined in the By-Laws of the FCNW.

## **ARTICLE 8.0 – MEMBERSHIP**

Any member club which falls within the boundaries as described in Article 6.0, registered with FCNW through payment of the FCNW affiliation fee, shall be considered a member in good standing.

Each member club in good standing shall appoint or elect, in such manner as each club may determine, two delegates to represent the club in the proceedings of the FCNW. Each member club shall each year advise the Secretary of FCNW in writing of the names and addresses of the delegates after the Annual General Meeting (AGM) of FCNW or from time to time as is necessary. In the absence of this notification, the member club will have no voting privileges. These delegates of the FCNW shall hereinafter be referred to as the “Recreation Committee”.

## **ARTICLE 9.0 – GOVERNMENT**

- 9.1 The business and affairs of the FCNW shall be managed by the Board.
- 9.2 Members of the Board shall serve without remuneration except in such cases as may be determined by resolution of the Board.
- 9.3 Duties of officers shall be defined in the By-Laws of FCNW.
- 9.4 The fiscal year of FCNW shall be as defined in the By-laws.
- 9.5 Where no specific guidance is contained herein, the constitution of the WYSA, MSA, CSA, and FIFA will apply in that order.
- 9.6 All motions with the exception of amendments to the Constitution and By-Laws, may be approved by a simple majority of the voting members present.
- 9.7 All motions of amendments to the Constitution and By-Laws, may be approved by a two thirds majority of the voting members present.
- 9.8 Motions may be voted upon by a show of hands or by secret ballot if requested by any voting member of the Club.

## **ARTICLE 10.0 – OPERATING POLICY**

The Board of Directs shall develop, amend and implement such policies for the effective operation of the Organization.

## **ARTICLE 11.0 – FINANCES**

- 11.1 a) The Treasurer shall present the proposed budget to the Executive Committee for approval 14 days prior to the February regular monthly meeting.
- 11.1 b) The Board shall approve the budget at the February regular monthly meeting of each year.
- 11.2 The Executive Committee shall administer all funds and securities of FCNW.
- 11.3 The Board shall annually appoint Accountants of FCNW. The appointed Accountants shall not be a member(s) of the Board.
- 11.4 A copy of the financial review report shall be filed with the member clubs of FCNW for adoption at the AGM.

## **ARTICLE 12.0 – FEES AND PAYMENTS**

- 12.1 The Board shall determine team fees, club affiliation fees, and referee fees each year, and include same in budget.
- 12.2 Each team playing in a league organized through FCNW shall pay the team fee determined as per Article 12.1, to the Registrar of FCNW on or before the date specified by the Registrar, which will be prior to the playing season for that team starting. A grace time of 48 hours is given after which a fine system is in place.
  - a) Fees paid in the first week following the due date will be subject to an additional levy of \$100.00 per registered team.
  - b) Fees paid in the second week following the due date will be subject to an additional levy of \$200.00 per registered team.
  - c) Fees paid in the third week following the due date will be subject to an additional levy of \$300.00 per registered team.
- 12.3 Member clubs whose team fees remain unpaid after the time frame outlined above will have those teams face immediate suspension from play until fees and penalties are paid in full. Such member clubs will then be required to pay up front for all teams registered in full, prior to the start of play for the next season of play. Failure to do so will result in said member club being unable to register teams for that season or to vote at any Club meeting.
- 12.4 FCNW will pay WYSA, MSA, CSA, and referee fees that are due from their teams as well as any other associated costs.
- 12.5 Each member club shall pay a performance bond for its registered full field teams at a rate of \$100.00 per team to a maximum of \$500.00 per member club. Failure to pay the required bonds will disqualify the member club from play in the upcoming indoor/outdoor season.

12.6 All performance bonds will be held in trust by FCNW.

**ARTICLE 13.0 – AMENDMENTS**

- 13.1 Amendments to the Constitution may only be made at the AGM of FCNW or at a Special Meeting called for the purpose of amending the Constitution.
- 13.2 Amendments to the By-Laws may be made at any Special Meeting called for that purpose or AGM.
- 13.3 Notice of motion for amendments to the Constitution and By-Laws shall be 30 days and given in writing.

**ARTICLE 14.0 – ROBERTS RULES OF ORDER**

Where not otherwise indicated, all meetings of FCNW shall be conducted under the “Roberts Rules of Order”.

**STATEMENT OF APPROVAL**

This Constitution approved at the Annual Meeting of the FC NORTHWEST Incorporated on July 24, 2008, supersedes all previous Constitutions for all incarnations of the Association.  
Revisions made as per 2018 Annual General Meeting held, April 30, 2018

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President

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Secretary